## **Privacy Policy**

PARITY Privacy Policy sets out how PARITY collect, use and store your personal information (this means any information that identifies or could identify you). PARITY want everyone who supports The PARITY, or who comes to The PARITY for support, to feel confident and comfortable with how any personal information you share with PARITY will be looked after or used.

PARITY Privacy Policy may change from time to time and PARITY will advise you when changes occur. PARITY is committed to treating you with respect and openness.

### How PARITY collect information about you?

PARITY wants to ensure you receive the communications most relevant to you be it through visiting The PARITY's website, receiving mail by post, emails or telephone calls (including whatsapp and SMS messages).

PARITY collects information from you when you interact with PARITY directly. This could be if you become a member of PARITY, if you ask about activities, register for an event or make a donation. This includes when you telephone PARITY, visit the website or get in touch by post, email or in person.

### **Personal Information**

Personal information includes details such as your name, date of birth, email address(es), postal address and telephone number(s), as well as information you provide in any communications between PARITY and you. You will have given this information whilst becoming a member of PARITY.

PARITY will mainly use this information

• To process your subscriptions, donations or other payments.

- To provide the services or goods that you have requested.
- To update you with important administrative messages about an event/function, services or goods you have requested.
- To keep a record of your relationship with us.
- To contact you about any activities undertaken by PARITY and how you can help support.
- If you do not provide this information, PARITY will not be able to sign you up for a particular event or for any communications from PARITY.

# **Sharing your Information**

The personal information about you will mainly be used by the executive committee in performing its duties. PARITY will NOT sell or share your personal information with other organisations such that they can contact you for any marketing activities.

PARITY may however share your postal address with trusted partners and suppliers who work with PARITY on or on PARITY's behalf to deliver services, but processing of this information is always carried out under PARITY's instruction. PARITY will ensure it stores the data securely, deletes it when it is no longer needed and never uses it for any other purposes.

# Legal disclosure

PARITY may disclose your information if required to do so by law, for example, to comply with applicable laws, regulations and codes of practice or in response to a valid request from a competent authority.

### Keeping your information safe

PARITY takes looking after your information very seriously. PARITY has implemented appropriate physical, technical and organisational measures to protect the personal information it has under its control, both on and off-line, from improper access, use, alteration, destruction and loss. Unfortunately, the transmission of information using the internet is not completely secure. Although PARITY will do its best to protect your personal information, PARITY cannot guarantee the security of data transmitted to The PARITY's website.

# How long we hold your information for

PARITY will only keep the information as long as is reasonable and necessary for the relevant use of PARITY activities and to fulfil any statutory obligations.

### Your rights

You have various rights in respect of the personal information held about you. If you wish to exercise any of these rights or make a complaint, you can do so by contacting The Secretary of PARITY.

#### Access to your personal information

You have the right to request access to a copy of the personal information held about you, along with information on what personal information PARITY use, why PARITY use it, who PARITY shares it with, how long PARITY keep it for and whether it has been used for any automated decision making. You can make a request for access free of charge. All requests must be in writing and you will need to provide evidence of your identity, at the time the request is made.

## **Right to object**

You can object to PARITY processing of your personal information where PARITY is relying on a legitimate interest (or those of a third party) and there is something about your particular situation which makes you want to object to processing on those basis. You also have the right to object where PARITY is processing your personal information for direct marketing purposes. Please contact PARITY as noted above.

#### Consent

If you have given consent to use personal information, you can withdraw your consent at any time.

# Rectification

You can ask to change or complete any inaccurate or incomplete personal information held about you.

#### Erasure

Your personal information will be deleted where it is no longer necessary for PARITY to retain it, you have withdrawn consent, or where PARITY has no lawful basis for keeping it.

# Restriction

You can ask to restrict the personal information PARITY use about you.

Please note, some of these rights only apply in certain circumstances and PARITY may not be able to fulfil every request.